

Scholarship Administrators Meeting – Minutes

October 4, 2017

Admissions Update - Jenny Malek

Incoming freshmen class:

- There were 43,000 applications for the incoming freshmen class, 6,100 were admitted.
- Largest freshmen class in the history of the U

New Admissions Processes for 18/19

There will be two admissions dates:

- November 1, 2017
 - Students will know by the end of January 2018 whether they are accepted, declined, or waitlisted.
- January 1, 2018
 - Students will know their status, i.e. admitted, denied or waitlisted, by the end of March.
- Honor Scholarship recipients will know by the end of February
- Other Scholarship recipients will know by the end of March

Application Process

- Using the Common App for the first time in 18/19
- Institutional App will be available on 10/13/17
- A complete application consists of the application, transcripts, fee and ACT or SAT scores. Fee waivers are available.
- Continue to have *rolling applications*
- Students can complete the UMNTC application and we will share with the other UM campuses – but NOT able to do this in reverse
- The University of Minnesota Twin Cities collaborates with Raise.Me to offer two micro-scholarship programs. Students at select Minnesota high schools can earn scholarships for their achievements in high school. In addition, a program is offered for new freshmen enrolling in the College of Food, Agricultural and Natural Resource Sciences. More information can be found at: http://admission.tc.mn.edu/costsaid/raise_me.html

Jenny shared marketing pieces from the National College Fair & Newly Admitted Students

- ❖ Freshman Admission Information Guide
- ❖ 2018-2019 Admissions Handbook
- ❖ Admitted Student Guide
- ❖ A square piece of paper with the picture of Goldy Gopher – to be worn on the mortar board at high school graduation
- ❖ Sample of a scholarship certificate/notification

Financial Aid – Michelle Curtis

Perkins Loan Program

- This program is ending for undergrads effective Sept.30, 2017. No new loans, first disbursement, can be made after that date. Graduate students ended Sept 30, 2016.
- Useful to low income students. UMNTC awards \$3.7 – 4.2 million per year in Perkins loans

FAFSA 2018-2019

- Available to be completed on 10/1/2017, however the U has not begun downloading any yet into our system. As of 10/3/17, 500,000 FAFSA's have already been completed in the U.S.
- Campuses across the country are experiencing a 9% increase in FAFSA completion from high school seniors.
- IRS Data Retrieval Process is available as of 10/1. This allows for automated transfer of 2016 federal tax information from the IRS database to the FAFSA database. This is the preferred method.
- As a method of fraud prevention, the tax information transferred will be masked so a family will not be able to confirm accuracy, as will the Student Aid Report (SAR). This report is generated upon completion of the FAFSA and contains preliminary Expected Family Contribution (EFC) information.

Fall numbers

- The first disbursement of fall financial aid was \$143,577,599 at UMNTC
- Office of Student Finance (OSF) offered \$61,842,519 in scholarships.

Retroactive Scholarships for prior terms

- Cannot be processed. This is a manual process and could cause changes to a student's account "after the fact". If you have a scenario, please contact OSF Scholarship unit before submitting an upload.

Privacy Technical Assistance Center (PTAC)

- The US dept of Education has raised the issue of privacy guidelines that would prohibit sharing of information with those outside the university, ex. Scholarship donor, even though the student has agreed to and signed a waiver. Not enough guidance has been provided so U of M is not changing its procedures yet.

Scholarships – Nate Rosckes

Messaging

- It is possible to script a message relating to a specific Item Type. This would be useful to both the student and One Stop in identifying scholarship resources.
 - Provides additional details relating to scholarship
 - No text limit, however, suggest not getting too long as Admissions has experienced some messages being too long.
 - Messages do appear on the paper FAAN for freshmen
 - Messages are viewable by student
 - Able to bullet point by asterisk
 - Deadline: Should be in place before you begin uploading files for 18/19, usually begins in January
- If you interested in utilizing this feature, please contact the Office of Student scholarships (SAOSF@umn.edu) for directions. See the following document for more details.

Online Application Tool improvements coming on 10/22/17

- Bug fix for duplication function.
- Currently not able to copy questions, but a "fix" is coming.
- The drop down for 2018/2019 aid year will be available
- Possibility that will have the ability to delete uploaded documents
- Admins will be able to re-open scholarship or application pages to make adjustments

Star Enhancements – Natalie Ysker

- Performance Reporting – Review performance reports for enhancements, downloads, hyperlinks, etc. (individual user reports & Provost/Dean reports)
- Address any FAST Start Program ending needs in STAR – the FAST START Match Program had its first set of funds end their matching cycle and this will ensure STAR is aligned for those funds.

If additional time, based on the outcome of the prior list:

- Renewable Scholarships – Evaluate funds where multi-year awards are given to determine if enhancements can be made on functionality and projections.
- Stewardship Reports – Enhance the reporting used for scholarship events in stewardship reporting for funds in STAR. (Development/Stewardship item,).

Updates

Foundation

The Driven. Campaign began in 2012 and was publicly launched in September 2007. They have already raised 2.6 billion dollars (from 2012-2017). The goal is to raise 4 billion dollars by 2021. Of that 4 billion, 1 billion is designated for students, which includes scholarships.

Next Meeting

December 6th, 2017

Scholarship Item Type Award Message Discussion Options and Best Practices

Presented by Nate Rosckes

Scholarship Administrators Meeting, Wednesday, October 4, 2017

Scholarship Item Type Award Messages for Students and One Stop

- One of the items that was discussed in the last meeting on June 7th was the issue of student calls being forwarded to departments and colleges for more details and questions related to scholarships.
 - This issue has been addressed with One Stop management – hopefully less calls
 - We have the ability to do some work that could possibly help students and One Stop get the information they are looking for regarding their scholarships and/or contact the correct department with further questions.
- All scholarship item types have an award message attached – displays text to students in paper FAAN letters as well as when students click on the scholarship award description in MyU.
- Scholarship award messages can be added/updated with detailed information about the award for students and One Stop staff.
- Default message is automatically attached when new item type is created in PeopleSoft.

Default message text: “This departmental aid award was reported to the Office of Student Finance either by your college or department.”

Next Steps to Add/Update Item Type Award Messages:

- A. Contact the Office of Student Finance Scholarship Unit at saosf@umn.edu if interested. OSF will work with individual unit administrators in reviewing/updating/adding scholarship item type award messages.
- B. Provide OSF with your Dept. ID(s) and OSF will generate a list of item types under the given Dept. ID(s) and provide current award messages for review.
- C. Create text for your unit’s scholarship award messages and send Excel spreadsheet back to OSF to link text to scholarship item types in PeopleSoft (Preferred format and required fields will be provided to individual admins by OSF).

Best Practices – Details to Include in Award Message Text:

- Awarding department or college name
- Terms of award and general eligibility criteria
- Donor/scholarship background information if applicable
- General contact info for student questions if available (only general unit contact – no specific individuals)

Notes:

- Working now for updates to be ready for Aid Year 2018-2019 - Award messages must be linked prior to entering scholarship files for the upcoming year in order for student to see the text in MyU.
- Updates and edits to existing award messages need to go through OSF – scholarship administrators do not have access in PeopleSoft to update these on their own.

Example Item Type Award Messages:

Office of Student Finance: *“This scholarship was awarded by the Office of Student Finance. You were selected as a recipient because you filed a FAFSA, have financial need, and met the awarding criteria for this particular scholarship. This scholarship requires that you are making satisfactory academic progress and are enrolled full-time each semester (no exceptions). The scholarship will be disbursed to your student account in equal amounts for each semester provided you meet the requirements. This is generally a one-time award.”*

Admissions: *“The Presidential Scholarship is a four-year scholarship awarded by the University of Minnesota Office of Admissions. Please note that as a recipient you must maintain consecutive term enrollment in a baccalaureate degree program and satisfactory academic progress toward completion of your degree at the University of Minnesota-Twin Cities. Recipients must successfully complete a cumulative total of 30 credits by the end of their first year, 60 credits by the end of their second year, and 90 credits by the end of your third year. This will require an average registration of 15 credits each term, but you must register for at least 13 term-based credits each semester to receive the scholarship award. Transferable college credit and summer registration credit can be used to meet the annual 30-credit requirement. Scholarship payments can also be applied to study abroad programs endorsed by the University of Minnesota. Please note that extended-term (nine-month) Online and Distance Learning courses do not apply toward the 13-credit requirement. If you have questions about this scholarship, please contact the Office of Admissions at 612-625-2008.”*

Carlson School of Management: *“Charles and Victoria Osborne established the Charles and Victoria Osborne Endowed Undergraduate Scholarship for freshmen at the Carlson School. Chuck earned two degrees--undergraduate in 1975 and Master of Business Taxation in 1983--from the U's business school (now the Carlson School of Management). The Osbornes' belief in the value of higher education and their appreciation of the role their educations played in preparing them for success as leaders in business, their community and in life has led them to establish this endowed scholarship fund. It is their hope that future generations of business students will also benefit from their Carlson School education, and will give back to the School in appreciation for their education as they become productive members of their respective communities.”*

College of Food, Agricultural and Natural Resource Sciences: *“This is a CFANS college scholarship. The CFANS Alumni Society Natural Resources Scholarship is awarded to juniors and seniors majoring in Environmental Sciences, Policy and Management; Forest Resources; Recreation Resource Management; Fisheries and Wildlife; Bioproducts Marketing and Management; or pre-Bioproducts and Biosystems Engineering. Students must have a minimum 3.0 GPA and are selected on the basis of involvement in the community through service, leadership, or advocacy.”*

College of Food, Agricultural and Natural Resource Sciences: *“This is a CFANS college scholarship. Scholarship recipients are selected for their academic achievement and leadership potential.”*